

Week No. 12
 Year 2021/2022
 Period Start Date 15-May-21

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PERSONAL ASSISTANT TIMESHEET

Week Commencing	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
15-May-21	15	16	17	18	19	20	21	
22-May-21	22	23	24	25	26	27	28	
29-May-21	29	30	31	1	2	3	4	
05-Jun-21	5	6	7	8	9	10	11	

PLEASE NOTE: BOXES ABOVE ARE FOR WORKED HOURS ONLY

Total Hours Worked

1ST VACCINE DATE

2ND VACCINE DATE

SDS Hours		Hours Sick With Pay (SWP) >	SDS	ILF	Holiday Hours >	SDS	ILF	
ILF Hours		Sleepovers Sick With Pay >	SDS	ILF	Holiday Sleepovers >	SDS	ILF	
Sleepovers	SDS	ILF	Hours Retained With Pay (RWP) >	SDS	ILF	Public Holiday Hours >	SDS	ILF
Respite Hours	SDS	ILF	Hours Absent With Pay (AWP) >	SDS	ILF	Public Holiday Sleepovers >	SDS	ILF

Employee Print Name: _____

Employer Print Name: _____

Employee Signature: _____

Employer Signature: _____