

Week No. 52
 Year 2020/2021
 Period Start Date 20-Feb-21

timesheets@ainl.org
 Tel: 01294 475681
 Fax: 01294 475687

PERSONAL ASSISTANT TIMESHEET

Week Commencing	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
20-Feb-21	20	21	22	23	24	25	26	
27-Feb-21	27	28	1	2	3	4	5	
06-Mar-21	6	7	8	9	10	11	12	
13-Mar-21	13	14	15	16	17	18	19	

PLEASE NOTE: BOXES ABOVE ARE FOR WORKED HOURS ONLY

Total Hours Worked

1ST VACCINE DATE

2ND VACCINE DATE

SDS Hours		Hours Sick With Pay (SWP) >	SDS	ILF	Holiday Hours >	SDS	ILF	
ILF Hours		Sleepovers Sick With Pay >	SDS	ILF	Holiday Sleepovers >	SDS	ILF	
Sleepovers	SDS	ILF	Hours Retained With Pay (RWP) >	SDS	ILF	Public Holiday Hours >	SDS	ILF
Respite Hours	SDS	ILF	Hours Absent With Pay (AWP) >	SDS	ILF	Public Holiday Sleepovers >	SDS	ILF

Employee Print Name: _____

Employer Print Name: _____

Employee Signature: _____

Employer Signature: _____