

Week No. 36
 Year 2020
 Period Start Date 31-Oct-20

Ayrshire Independent Living Network
 The Michael Lynch Centre for Enterprise
 71 Princes Street, Ardrossan, KA22 8DG

timesheets@ailn.org
 Tel: 01294 475681
 Fax: 01294 475687

PERSONAL ASSISTANT TIMESHEET

Week Commencing	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
31-Oct-20	31	1	2	3	4	5	6	
07-Nov-20	7	8	9	10	11	12	13	
14-Nov-20	14	15	16	17	18	19	20	
21-Nov-20	21	22	23	24	25	26	27	

PLEASE NOTE: BOXES ABOVE ARE FOR WORKED HOURS ONLY

Total Hours Worked

--

SDS Hours		Hours Sick With Pay (SWP) >	SDS	ILF	Holiday Hours >	SDS	ILF	
ILF Hours		Sleepovers Sick With Pay >	SDS	ILF	Holiday Sleepovers >	SDS	ILF	
Sleepovers	SDS	ILF	Hours Retained With Pay (RWP) >	SDS	ILF	Public Holiday Hours >	SDS	ILF
Respite Hours	SDS	ILF	Hours Absent With Pay (AWP) >	SDS	ILF	Public Holiday Sleepovers >	SDS	ILF

Employee
 Print Name: _____

Employer
 Print Name: _____

Employee
 Signature: _____

Employer
 Signature: _____

NOTES: IF EMAILING TIMESHEETS PLEASE SEND TO TIMESHEETS@AILN.ORG

KEY BOX
 Holiday - H
 Sick with pay - SWP
 Retained with pay - RWP
 Absent with pay - AWP