Week No.	**28**
Year	**2020**
Period Start Date	**05-Sep-20**

Ayrshire Independent Living Network
The Michael Lynch Centre for Enterprise
71 Princes Street, Ardrossan, KA22 8DG

timesheets@ailn.org
Tel: 01294 475681
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PERSONAL ASSISTANT TIMESHEET

Week Commencing	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Total
05-Sep-20	5	6	7	8	9	10	11	
12-Sep-20	12	13	14	15	16	17	18	
19-Sep-20	19	20	21	22	23	24	25	
26-Sep-20	26	27	28	29	30	1	2	

PLEASE NOTE: BOXES ABOVE ARE FOR WORKED HOURS ONLY

Total Hours Worked

SDS Hours			Hours Sick With Pay (SWP) >	**SDS**	**ILF**	Holiday Hours >	**SDS**	**ILF**
ILF Hours			Sleepovers Sick With Pay >	**SDS**	**ILF**	Holiday Sleepovers >	**SDS**	**ILF**
Sleepovers	**SDS**	**ILF**	Hours Retained With Pay (RWP) >	**SDS**	**ILF**	Public Holiday Hours >	**SDS**	**ILF**
Respite Hours	**SDS**	**ILF**	Hours Absent With Pay (AWP) >	**SDS**	**ILF**	Public Holiday Sleepovers >	**SDS**	**ILF**

Employee Print Name: _____

Employer Print Name: _____

Employee Signature: _____

Employer Signature: _____

NOTES:

IF EMAILING TIMESHEETS PLEASE SEND TO TIMESHEETS@AILN.ORG

KEY BOX
Holiday - H
Sick with pay - SWP
Retained with pay - RWP
Absent with pay - AWP